



SINGAPORE SAFETY TRAINING CENTRE NEBOSH INTERNATIONAL GENERAL CERTIFICATE COURSE BROCHURES / PROFILE

JANUARY 05, 2024

VERSION 5.0





Brief Company Profile

About Us

Singapore Safety Training Centre was founded on 18th September 2009, with an experience team coming from diverse Consultancy and Training backgrounds, we are a Consultancy, Project Management and Training company registered in Singapore.

With established Branches in Malaysia and Indonesia, we provide Internationally Accredited Training and Services to our Clients.

SSTC is the First and only Gold Learning Partner directly accredited to NEBOSH in Indonesia, an IOSH Approved Training Provider and provide CQI IRCA certified Lead Auditor Courses.

SSTC have been Assessed and Certified meeting the requirement of ISO 9001:2015. Our Scope of Registration is as follows;

Provision of Project Management for the Marine, Construction and Oil & Gas Industries including Consultancy and Training Services for Management Systems and related Occupational Health and Safety.

Company Vision: We believe Success Starts with Safety, let us Make that Difference with you

Company Mission: Commitment in providing Internationally recognise Accredited Courses and Internationalisation on HSE Standards across Asia Market



SSTC Management



ABDUL MUTALIB BIN ITHNIN
GENERAL MANAGER
HEAD OF LEARNING PROVIDER

Spanning a career in Business Development and Project Management for more than 16 Years, **Mr Abdul Mutalib Bin Ithnin** began his career in the Financial Service Sector before moving forward towards the Marine, Construction, Oil and Gas Sector. Notable past engagement includes Prudential, IFAST, Aviva, HSBC, Xinya, Hyundai Engineering & Construction, Go Offshore, Yew Hock Marine & YSH Engineering. He has helm the above mention Companies and played a pivotal role in its Business Development and Project Management successes. He holds a Bachelor in Business Management (Australia) and Post Graduate Certificate in Occupational Safety & Health (Australia). Widely sought after as an HSE Speaker and Trainer in Asia, he is SSTC Head of Learning Partner, Principal HSE Adviser and Trainer.



MIRZA LAEEQUE BAIG
COURSE MANAGER
LEAD CONSULTANT

Mirza Laeeque Baig holds a MSc in Safety, Health and Environmental Technology from National University of Singapore, He have over seventeen years of experience in Occupational Safety, Health and Environment. In addition to the above-stated qualification, he have a MSc in Environmental Engineering from Asian Institute of Technology, Bangkok and an MSc in Structural Engineering from National University of Singapore.

His past experience include working as an Associate Director with Office of Safety, Health and Environment - National University of Singapore (NUS). He have over 6 years of experience as client representative in NUS – dealing with 100 over contractors [construction/ maintenance/ landscape/ food outlets etc.]. He was the only person in NUS – who was over-sighting all construction projects within NUS [total contract sum was about \$450 Million]. Two NUS big projects [MD1 & YNC] have achieved 6.5 M accident free man-hours with zero reportable incident.

He is an Approved Workplace Safety & Health (WSH) Auditor and Approved Risk Management Trainer from the Ministry of Manpower, He is also an Approved Safety Auditor (Hazardous Substances) from NEA (National Environmental Agency).



RISCHA INDRIENI
BRANCH MANAGER
INDONESIA

Ms Rischa Indrieni, a graduate with Bachelor in Economic Management from Universitas Batam has more than 8 years of experiences in Banking and Hotel Managements. Her notable past engagement includes Bank Rakyat Indonesia (BRI), Kantor Pelayan Pajak (KPP) Pratama Batam, Nagoya Mansion Hotel and Residence Batam and Baloi View Apartment Batam.

Her strength and experience in financial, operational and human resources managements is key in ascertaining the success of SSTC branch SSTC Sertifikasi Internasional in Indonesia.



SSTC ORGANISATION CHART



ABDUL MUTALIB BIN ITHNIN
GENERAL MANAGER
HEAD OF LEARNING PROVIDER



RISCHA INDRIENI
BRANCH / ACCOUNT MANAGER
INDONESIA



NAZIRUL NORMAN
BRANCH / ACCOUNT MANAGER
MALAYSIA



MIRZA LAEQUE BAIG
COURSE MANAGER
LEAD CONSULTANT



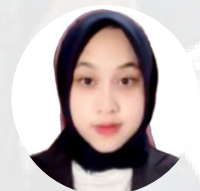
HAKEEM RAM
BUSINESS DEVELOPMENT
MANAGER
CONSULTANT



MUHAMMAD FAJAR RISCI
ADMIN MANAGER
LEARNER SUPPORT



WIWID ELVANDA
SALES EXECUTIVE
LEARNER SUPPORT



PUTRI RAMADANI
ADMIN EXECUTIVE
LEARNER SUPPORT

SSTC GROUP OF COMPANIES
SINGAPORE SAFETY TRAINING CENTRE LLP
PT SSTC SERTIFIKASI INTERNASIONAL
SSTC MALAYSIA JAYA PLT



SSTC LEAD TRAINERS / MENTORS



ASNIL FAUZI

Senior EHS Professional with over 18 years of progressive management experience and repeated success in developing EHS management systems, directing project EHS plans, and managing companies from mid to large-size organizations. **Asnil Fauzi** is Currently Director at PT Asnor Manajemen Indonesia - a Service Company for Training, Consulting & Waste Management. Qualified & certified trainer, coach, auditor, and assessor who trains, audits & assesses the QHSE system in the client's organization.

Specialties: EHS management system (SMK3 and integrated ISO 14001 & ISO 45001/OHSAS 18001), auditing, inspection, training & coaching, fire protection system, qualitative and quantitative Behavior Based Safety (BBS), incident investigation, Hazard Identification & Risk Assessment (HIRA), budgeting & forecasting, customer relations specialist, continuous Improvement and Contractor Safety Management System (CSMS). **Success NEBOSH IGC with Credit Score**



FASTIAN HAKIM

Fastian Hakim having experiences in quality assurance & control (QA/QC) and HSE including maintain and review QA/QC-HSE manual, QHSE procedures, work instructions and forms of corporate and specific activities to conform their purpose to be complied with Customer requirements in Type A certified SNI ISO/IEC 17020:2012 independence inspection bodies which provide services as a "third party" for NDT, Certified ISO 9001:2015 and ISO 45001:2018 Company with business scope Shipbuilding, Ship Repair, Structural Fabrication for the Offshore Industries, Afloat Repair and Marine Activities; One of the world class companies in project management, procurement, design engineering, fabrication, construction, hook-up, onshore pre-commissioning of offshore structures, pipelines, modules and related components, including support base for marine offshore operations; An ISO 9001, ISO/TS 16949, and ISO 14001 certified company of manufacture of Plastic Injection Molded Car Audio Speaker-Frames-Plastic Injection Molding Products. **Success NEBOSH IGC with Credit Score**



PERANANTA GINTING

Perananta Ginting as an HSE professional in the oil and gas field, with strong experience in various offshore Drilling, Completion, and Work Over (Floaters, Jack up Rig, Tender Rig, Barge, and Rig-less); yard fabrication and construction (jacket, topside, module, SURF, etc.); offshore installation for the jacket and topside facilities (green field); offshore service and modification (brownfield); offshore subsea & pipeline installation; offshore facility decommissioning; onshore drilling and workover; onshore pipeline installation and services, and site remediation project.

As an HSE professional holds a NEBOSH IGC certificate, IWCF level-1, and is certified as lead auditor ISO 45001. **Success NEBOSH IGC with DISTINCTION Score**



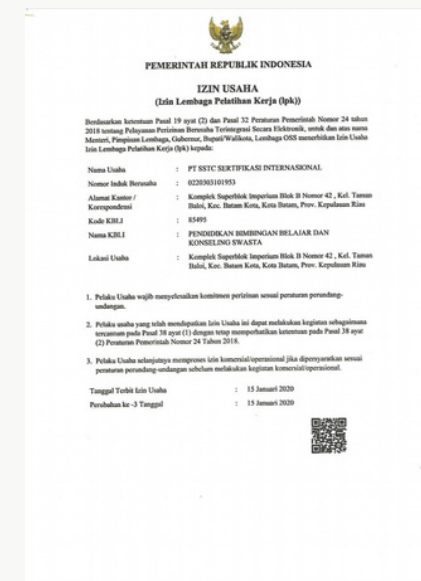
BAMBANG TRI WAHYUDI

Bambang Tri Wahyudi worked in the fields of hygiene, industrial hygiene, and occupational safety and health for nearly 15 years. Most of that experience came from oil and gas operations and marine vessel power plants.

A professional who can take the lead in a project or continuous business process, education, certification, and experience background are combinations that help to easily adapt and be productive in every company that hires me.

Success NEBOSH IGC with DISTINCTION Score

OUR ACCREDITATION



OUR TRAINING FACILITIES



Location at our partnering Hotel Venues in Batam Indonesia



Our Branch Office / Training Facilities in Batam Indonesia



Our Training Facilities in Singapore Head Office



QUALITY POLICY

Singapore Safety Training Centre (SSTC) is committed to:

Towards meeting or exceeding its customers needs, as well as International, Local and other applicable requirements in the Provision of Project Management for the Marine, Construction and Oil & Gas Industries including Consultancy and Training Services for the Management System and related Occupational Health and Safety.

SSTC continually review its performance as against its customers' expectations and regulatory requirements or industry recommendations and take actions towards continual improvement.

Establishing, maintaining and continually improving an effective Quality Management System (QMS), which as minimum requirement complies with both Local and International Standards of Certification as per the requirements of ISO 9001:2015.

This Quality Policy is communicated, understood and applied within the organization and is appropriate to the purpose and context of the organization and its strategic direction.

The quality objectives mentioned above are achieved with the combined efforts of all personnel employed at SSTC In support of its Quality Policy, SSTC's top management has set the following objectives:

- Establish and maintain an effective Quality Management System, which as minimum requirement complies with the Local and International Standards of Certification and the requirements of ISO 9001:2015.
- Establish and promote a philosophy throughout the organization, which pivots on customer satisfaction.
- Maximizing the quality of service expecting an increase in turnover and growth of the company's reputation.
- Provide high quality learning solutions that meet or exceed the requirements of the organization's customers as agreed and fulfill their expectations.
- Provide and maintain a working environment that encourages all employees to improve and utilize their management skills.

The company's Quality Policy and Objectives are readily available to all personnel. It is required that SSTC's Policy is fully understood, implemented and maintained at all the levels of the organization.

ABDUL MUTALIB BIN ITHNIN
GENERAL MANAGER

www.ssafetytraining.com

12.12.2023





WORKPLACE SAFETY & HEALTH POLICY

Singapore Safety Training Centre Workplace Safety & Health Policy Statement

Our Goal: "No One Gets Hurt"

The Management of Singapore Safety Training Centre is committed to the safety and health of its employees and for all who are involved in our training and within our workplace. Protection of student, employees and stakeholders from injury or occupational disease is a major continuing objective. We are committed to a continuing improvement toward an accident-free workplace through effective administration, education and training. All student and employees must be dedicated to the continuing objectives of eliminating the "near misses" which will greatly reduce the risk of injuries.

Our philosophy is that the well-being of our company, students and clients is dependent on the safety and health of our workforce. Top Management of this company promise that every precaution reasonable in all circumstances will be taken for the protection of all stakeholders. The welfare of the students and employees is our greatest concern.

Managers and Trainers will be responsible for the safety and health of everybody under their supervision. They are responsible to ensure that all working equipment and appliances required for use by each staff are safe and that each staff works in compliance with established safe work practices and procedures for each appliance. Staff must receive adequate training in their specific work tasks to protect their safety and health.

All Managers, trainers, employees, students, subcontractors and partners must protect their own and fellow workers' safety and health by working in compliance with the Workplace Safety and Health Act and all applicable regulations and safe work practices and procedures established by our company.

We recognize that a safe work environment can be established and sustained only through a united effort by all and that the assistance of each person is required. Your attitude and cooperation in promoting accident prevention will assist in achieving our goal: "No One Gets Hurt", and make our company the best place to work and learn, one where employees share in corporate growth and success.

Everyone from Top Management to new staff has the responsibility to ensure a safe and healthy workplace. Let's all work together to prevent incidents from creating unwanted losses and personal injuries or illnesses.

ABDUL MUTALIB BIN ITHNIN
GENERAL MANAGER

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12.12.2023





TRAINING POLICY

General Statement of Intent

Singapore Safety Training Centre provide a training centre that offers an environment where learners can receive courses and assessments that are conducted safely, to the awarding bodies standards and are free from malpractice and corruption.

The Centre and the work it produces will be internally verified by a competent person and externally verified by the awarding bodies to ensure that it meet their standards. The Centre will be run by a Centre Manager who will ensure that the Centre meets the criteria set by the awarding bodies and that the policies and procedures and carried out correctly, reviewed and monitored accordingly. The main purpose of the Centre is to compliment the business by training and assessing its employees to the highest of quality assurance, excellent customer service and in compliance with both international and national training standards. The business will also offer external training and assessment to external parties. The Centre will also deliver internal training where possible and source external training needs to meet business, employees and external learner's needs.

The Company will train all employees in procedure and policies to enable it meet its commitment to quality assurance.

A handwritten signature in black ink, appearing to read 'Abdul Mutalib Bin Ithnin', is written over a light blue rectangular background.

ABDUL MUTALIB BIN ITHNIN
GENERAL MANAGER

www.ssafetytraining.com

12.12.2023





CUSTOMER SERVICE EXCELLENCE

Customer Service Excellence

SSTC strongly believe in providing excellent customer service to all its clients. We strive in providing quality and timely assistance provided by our business and its employees to all our clients who use or buy our products and services. Our Customer service can range from aiding customers with information of our services and courses both pre & post sales. This include solving any of their problems faced throughout their experience with us. SSTC Staff, Partners & Subsidiaries alike are responsible for ensuring customers have a good experience by fulfilling their needs. They may work with customers in person, over the phone or online through email or chat services.

The following is SSTC 6 Guidelines to providing excellent customer service;

- 1. Be friendly**
- 2. Respond promptly**
- 3. Know our product or service**
- 4. Listen & understand your customers**
- 5. Ask for Feedback**
- 6. Deliver on our Promise**

A handwritten signature in black ink, appearing to read 'Abdul Mutalib Bin Ithnin', is written over a light blue grid background.

ABDUL MUTALIB BIN ITHNIN
GENERAL MANAGER

www.ssafetytraining.com

12.12.2023





NEBOSH INTERNATIONAL GENERAL CERTIFICATE (IGC) NEW OPEN BOOK EXAMINATION

“The best just got better!” NEBOSH unveils new-look General Certificate

One of the most trusted health and safety qualifications in the world – the NEBOSH National and International General Certificate in Occupational Health and Safety – have been updated with the input of 3,000 of the sectors leading experts and organisations.

The NEBOSH International General Certificate (IGC) is undeniably among the most widely recognised health and safety qualification in the world. Most employer accustomed candidates having the above mention qualification as competent safety professional with excellent grounding in essential health and safety knowledge. This is so with the qualification meeting the academic requirement for a technician membership (Tech IOSH) in the Institute of Occupational Safety and Health (IOSH), and an associate membership (AIIRSM) in the International Institute of Risk and Safety Management (IIRSM) among others. If you are to develop a career in Health and Safety or having a qualification which will be of a significance career advancement, NEBOSH IGC is a must for you.

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Achieve recognition for your health and safety skills and knowledge anywhere in the world with the NEBOSH International General Certificate(IGC) in Occupational Health and Safety.

Managers, supervisors and employees throughout the world take the NEBOSH International General Certificate because it gives them the skills and know-how to fulfil their health and safety responsibilities in any country and in any kind of organisation.

Entry Requirement

There are no specific barriers, in term of academic qualifications, skills or experience to entry to the NEBOSH IGC programme. However, it should be noted that where the assessment is offered in English, they must be answered in English only. This includes a requirement to write a short report based on the candidate’s own workplace. Candidates should discuss this with the accredited courses provider before undertaking the qualification.

WHY WE ARE THE FIRST AND ONLY GOLD LEARNING PARTNER DIRECTLY ACCREDITED TO NEBOSH IN INDONESIA FOR NEBOSH IGC



- Certified ISO 9001:2015 by ACS Registrar (Certification Body). Clearly demonstrating our commitment to Quality Assurance and that we are able to be highly effective in meeting all the standards require.
- Our Course Materials has been developed by RRC International - A highly regarded Publication from UK
- Highly Rated Trainers - Past Distinction NEBOSH Students
- Effective Learning & Result Driven
- Flexible Schedule available and Most Competitive Rates as we believe in providing quality learning at affordable pricing.
- Access to our E-Learning Guides & dedicated Student Mentor from our Past Students ALUMNI so to better prepare our students with additional Support / Preparation for the examination.



This is to certify that
**Singapore Safety Training Centre
LLP**
is a
**NEBOSH Gold
Learning Partner**

A handwritten signature in blue ink, appearing to read 'Andy Shenstone'.



LEARNING
PARTNER
GOLD 1411

We are approved to offer NEBOSH IGC via the following Options

1. E-Learning (Online)
2. Open & Distance Learning (6 Days approximately 8 hours each via Virtual Lead Classroom sessions)
3. Part-Time and Evening Classes (20 Evening Classes approximately 4 Hours Each)
4. Full-Time Classes (10 Days approximately 8 hours each)



The New NEBOSH IGC Syllabus Qualification



This New NEBOSH IGC Syllabus qualification combines activities, learning and interactive materials to provide you with an interesting and engaging experience. It focuses on key skills that means you can instantly apply the knowledge you gain and add value to your organisation. Assessment is a two-step process:

- A question paper to assess what you know (24 hours) IG1 & Its now via Open Book Examination
- A practical risk assessment to assess what you can do (3 hours) IG2


Both assessments are marked by external examiners appointed by NEBOSH. These examiners are chosen for their experience and expertise to ensure that learners are assessed by the very best from our industry. Details of the Qualification key features and Syllabus Summary are as follows;


Qualification key features	Unit prefixes and title/s	Unit IG1: Management of health and safety Unit IG2: Risk assessment	
	Assessment	Assessment Type	Assessment Time
	Unit IG1	Open book examination (OBE)	24 hours
	Unit IG2	Practical assessment	3 hours
	Modes of study	A full-time block release course (minimum of two weeks, ten working days) Part-time day release (spread over at least ten weeks) Open or distance learning	
	Qualification level and number of credits	SCQF Level 6 (Equivalent to RQF Level 3) Unit IG1: 5 credits, Unit IG2: 6 credits	
	Entry requirements	None	
	Recommended minimum standards of English	Equivalent to an International English Language Testing System score of 6.0 or higher in IELTS tests	
	Languages available	English, Arabic, French, Portuguese (European), Russian, Spanish (European) and Turkish Note: Open book examinations in languages other than English cannot be taken in the UK	
Qualification grades	The qualification grade is based on the result from Unit IG1 Distinction: 75 marks or higher Credit: 65 - 74 marks Pass: 45 - 64 marks		

Syllabus summary



Element	Assessment
1 Why we should manage workplace health and safety	Open book examination (OBE) Unit IG1: Management of health and safety Elements 1.1, 1.2 and 3.4 are also assessed by the practical assessment (Unit IG2)
2 How health and safety management systems work and what they look like	
3 Managing risk – understanding people and processes	
4 Health and safety monitoring and measuring	
5 Physical and psychological health	Practical assessment Unit IG2: Risk assessment
6 Musculoskeletal health	
7 Chemical and biological agents	
8 General workplace issues	
9 Work equipment	
10 Fire	
11 Electricity	

Our Past Students ALUMNI Testimonials







NEBOSH IGC TESTIMONIAL FROM STUDENT



BAMBANG TRI WAHYUDI
PT. KAR POWERSHIP INDONESIA

“Pengalaman Saya ketika bergabung dengan Nebosh SSTC tidak terlepas dari referensi dari rekan-rekan saya yang sudah mengambil Nebosh di SSTC, Memanfaatkan waktu yang ada untuk belajar dengan Cikgu Abdul & Mentor-mentor di SSTC dan di Akhir juga ada sesi mentoring saya mendapat bimbingan dari para mentor. Persiapkan diri dengan baik, percaya diri, siapkan fisik & mental, tak lupa berdoa kepada Tuhan Yang Maha Esa, untuk rekan-rekan yang lain yang sudah atau ingin mendaftar Nebosh Di SSTC saya ucapkan selamat berjuang dan selamat belajar Di SSTC, Terimakasih SSTC, terimakasih juga atas pelatihan yang diberikan, Salam”





NEBOSH IGC TESTIMONIAL FROM STUDENT



BENNI ABDULLAH
Offshore HSE Supervisor SMOE Gallaf 2 Project
SMOE INDONESIA

“Thank you SSTC for giving me an extraordinary experience which was directly guided by the best teachers in their fields so that I could pass Nebosh well and achieve Distinction, **success always for SSTC.**”





NEBOSH IGC TESTIMONIAL OUR TOP STUDENT

DORAN FERDINAN SINAGA
HSSE ENGINEER AT MULTINATIONAL OILFIELD SERVICES COMPANY

“At the first I was reluctant to take NEBOSH training due to many of my colleagues did not graduate and re-tests until I found SSTC with a very high graduation rate made me interested and confident taking NEBOSH IGC class. SSTC applies interesting and interactive learning methods through personal exercises, group discussions, mind mapping, mock-up tests and revision class. Finally, at my first attempt, I passed the NEBOSH IGC and get the certificate. It is great pleasure that I recommend SSTC for NEBOSH IGC.”





NEBOSH IGC TESTIMONIAL OUR TOP STUDENT




PRANANTA GINTING SUKA
"UPSTREAM HSE AT INTEGRATED OIL AND GAS COMPANY"

“I had often heard people talk about how difficult it was to pass a nebosh IGC, and in fact I found many of my friends had failed to graduate, all of that makes me reluctant and afraid to take NEBOSH IGC classes. I ventured to try to take NEBOSH IGC classes at SSTC, through communicative learning methods combined with exercises and group discussion applied at SSTC, slowly I found the confidence to be able to pass the NEBOSH IGC. Praise the Lord, I graduated and managed to get the NEBOSH IGC cert. at my first attempt. Kudos to SSTC dan Cikgu Abdul. Cheers.”

Go to our Website to read more of our Students testimonial and experience with our SSTC brand of learning at <https://www.ssafetytraining.com/nebosh-igc.html>

For more Details do contact us via information provided below



Singapore

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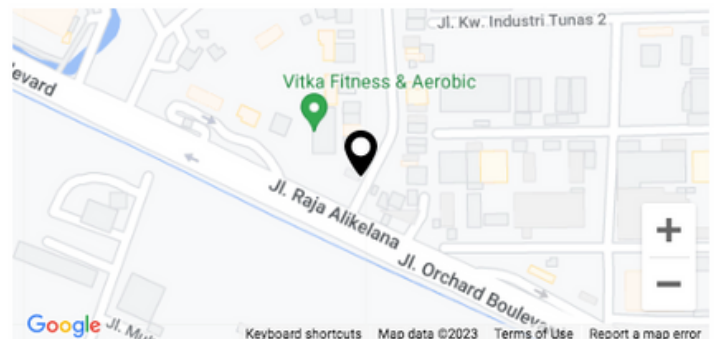
Sales : **+65 9090 4572 (Marketing)**
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Batam, Indonesia

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